

**KANKAKEE VALLEY SCHOOL CORPORATION  
BOARD MINUTES  
NOVEMBER 25, 2019**

Board President, Mrs. Jill Duttlinger, called the meeting to order at 7:00 PM with all members present except Dr. Edward Habrowski.

Ms. Lana Olson read the Kankakee Valley School Corporation (KVSC) Mission Statement.

Public Participation at Board Meetings

- Patrons must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name.
- Each statement will be limited to three (3) minutes in duration.
- All statements shall be directed to the presiding officer; no person may address or question Board members individually or speak about specific personnel.

Approved the minutes of the executive sessions and regular meeting of November 11, 2019.

Motion: Mr. Jeff DeYoung                      Second: Mr. Jeff Groen                      Vote: 6-0

Approved the Corporation Claims in the amount of \$667,936.52 and the Cafeteria Claims in the amount of \$161,783.80.

Motion: Ms. Lana Olson                      Second: Mr. Tim Helton                      Vote: 6-0

Approved the following resignation:

1. Melanie Clair, DeMotte Elementary School (DES) Playground Aide, effective November 26, 2019.

Motion: Ms. Lana Olson                      Second: Mrs. Kristy Stowers                      Vote: 6-0

Approved the following extracurricular recommendations:

1. Robin Dietrich as Kankakee Valley Intermediate School (KVIS) Robotics Team Coach and Coding Team Sponsor for the 2019-2020 school year.

Motion: Mr. Jeff DeYoung                      Second: Mrs. Kristy Stowers                      Vote: 6-0

Approved the Consulting Agreement between KVSC and Harry W. Orsburn for financial consulting services for calendar year 2020.

Motion: Mr. Jeff Groen                      Second: Mrs. Kristy Stowers                      Vote: 6-0

Approved the purchase of a new floor scrubber for Kankakee Valley Middle School (KVMS) from Tepe Sanitation Supply, INC, at a cost of ten thousand, seven hundred ninety dollars and ninety-five cents (\$10,790.95).

Motion: Ms. Lana Olson                      Second: Mr. Tim Helton                      Vote: 6-0

Approved the addition of an aide position at KVMS due to increase in student need.

Motion: Mr. Jeff DeYoung                      Second: Mrs. Kristy Stowers                      Vote: 6-0

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Approved a one hundred thousand dollar (\$100,000.00) surety bond for Stephany Wangen, KVSC Deputy Treasurer, effective November 11, 2019 through June 30, 2020.

Motion: Ms. Lana Olson                      Second: Mr. Jeff Groen                      Vote: 6-0

Approved the non-certified salary schedules, as attached. These schedules will be retroactive to the employee's first day worked for the 2019-2020 school year.

Motion: Mr. Jeff DeYoung                      Second: Mr. Jeff Groen                      Vote: 6-0

Approved the Certified, Classified (variable hour employees), and Couples KVSC Health Insurance Rates, as attached. These rates will be effective March 2020. This is the KVSC contribution.

Motion: Mr. Jeff DeYoung                      Second: Ms. Lana Olson                      Vote: 6-0

Approved the Administration Performance Pay Stipend to all administrators employed during the 2018-2019 school year who are currently employed by KVSC. Those rated as highly effective will receive a single pay-out stipend of six hundred thirteen dollars (\$613.00) while those scored as effective will collect four hundred ninety dollars (\$490.00).

Motion: Ms. Lana Olson                      Second: Mr. Jeff Groen                      Vote: 6-0

Approved the creation of a support staff position for the Food Service Department (job description attached).

Motion: Mr. Tim Helton                      Second: Mr. Jeff Groen                      Vote: 6-0

Approved a one (1) year planned maintenance agreement with Buckeye Power Sales CO, INC, to perform preventative maintenance and testing of all seven (7) KVSC generators at a cost of six thousand seven hundred ninety-five dollars (\$6795.00).

Motion: Ms. Lana Olson                      Second: Mr. Jeff DeYoung                      Vote: 6-0

Approved the Equipment Rental Agreement with Advanced Imaging Solutions, INC, as per the attachment, for the replacement of eight (8) copiers at Kankakee Valley High School (KVHS) and one (1) at KVMS.

Motion: Mr. Jeff Groen                      Second: Mrs. Kristy Stowers                      Vote: 6-0

Approved an increase in pay for Bus Drivers on extracurricular trips from thirty-six dollars (\$36.00) for the first three (3) hours or less and eight dollars (\$8.00) each hour thereafter to thirty-six dollars (\$36.00) for the first three (3) hours or less and twelve dollars (\$12.00) each hour thereafter, effective January 1, 2020.

Motion: Mr. Jeff DeYoung                      Second: Mr. Jeff Groen                      Vote: 6-0

Approved upgrading the current KVSC phone system by Gibson Teledata at a cost of thirty-two thousand, seven hundred fifty-seven dollars and seventy-three cents (\$32,757.73).

Motion: Ms. Lana Olson                      Second: Mr. Jeff Groen                      Vote: 6-0

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Approved the renewal of Lightspeed Content Filter Licensing, including an upgrade to the new Lightspeed Relay platform, at a cost of eleven thousand, five hundred fifteen dollars (\$11,515.00), to be purchased from Skyward.

Motion: Mr. Tim Helton                      Second: Mr. Jeff DeYoung                      Vote: 6-0

Approved the Administrators', Directors', and full-time Speech-Language Pathologists' contracts, as per the attachment.

Motion: Ms. Lana Olson                      Second: Mr. Tim Helton                      Vote: 6-0

Approved the following Use of School Facilities:

1. Kankakee Valley Pop Warner – Quarterback skills training camp  
DES – Gym  
5:45-7:45 PM; Wednesdays; December 4, 2019-January 29, 2020  
David Arroyo, sponsor.
2. Kougar Pride Preschool – Program  
HS Complex – Auditorium and cafeteria  
3-8:00 PM; Friday; December 13, 2019  
Kristy Stowers, sponsor.
3. Boy Scout Troop 167 – Lock-in  
DES – Gym, cafeteria, and Media Center  
7:00 PM-7:00 AM; Friday-Saturday; December 13-14, 2019  
David Straley, sponsor.
4. AAU Boys' Fourth Grade Basketball  
KVIS – Gym  
6-8:00 PM; Tuesdays and Fridays; January 10-March 24, 2020  
Sabrina Kooistra, sponsor.

Motion: Mr. Jeff DeYoung                      Second: Mr. Jeff Groen                      Vote: 5-0-1  
Mrs. Kristy Stowers abstained.

Approved the following Professional Leave Requests:

1. Kelly Bell  
Indiana Association for the Gifted Conference  
Indianapolis, IN  
December 9-10, 2019.

Motion: Mr. Jeff Groen                      Second: Mrs. Kristy Stowers                      Vote: 6-0

Transfers


1. Wheatfield Elementary School (WES) After School Program Director, Joan Kopanda, to WES After School Program Aide, effective January 7, 2020
2. WES After School Program Aide, Anne Scally, to WES After School Program Director, effective January 7, 2020


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Adjournment: 7:06 PM  
Motion: Mr. Jeff Groen

Second: Mr. Tim Helton

Vote: 6-0

  
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Mrs. Jill Duttlinger  
Board President

  
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Ms. Lana Olson  
Assistant Secretary