

**KANKAKEE VALLEY SCHOOL CORPORATION
BOARD MINUTES
JUNE 18, 2018**

Executive Session began before the Public Work Session at 6:00 PM and ended at 6:56 PM.

Board President, Dr. Edward Habrowski, called the meeting to order at 7:02 PM with all members present.

Mr. Jeff Groen read the Kankakee Valley School Corporation (KVSC) Mission Statement.

Approved the minutes of the executive session and regular meeting of May 29, 2018.

Motion: Mr. Jeff DeYoung Second: Mr. Jeff Groen Vote: 7-0

Approved the Corporation Claims in the amount of \$1,701,781.10.

Motion: Ms. Lana Olson Second: Mr. Jeff Groen Vote: 7-0

Approved the Cafeteria Claims in the amount of \$81,770.98.

Motion: Mrs. Jill Duttlinger Second: Mr. Jeff DeYoung Vote: 7-0

Superintendent Dr. Aaron Case introduced the first reading of NEOLA Policies: #1422, 1662, 2260, 2700, 3120.04, 3122, 3131, 3362, 4122, 4162, 4362, 5517, 5630.01, 6610, 7510, 7530.02, and 8315.

Approved the following teachers be employed to instruct Kankakee Valley Intermediate School (KVIS) 2018 Summer School.

Madalyn Allender

Lynnette Jurcik

Robin Dietrich

Motion: Ms. Lana Olson Second: Mrs. Kristy Stowers Vote: 7-0

Approved the following teachers be employed to instruct Kankakee Valley Middle School (KVMS) 2018 Summer School.

Rachel Ceglarek

Christina Gulbrandsen

Motion: Mr. Jeff DeYoung Second: Mr. Tim Helton Vote: 7-0

Approved Lane Lewallen as an aide for the Kankakee Valley High School (KVHS) 2018 Summer School program.

Motion: Mr. Jeff Groen Second: Ms. Lana Olson Vote: 7-0

Approved Madison DeYoung as an Elementary Teacher at DeMotte Elementary School (DES) for the 2018-2019 school year. She has been a substitute teacher at KVSC and is filling a vacancy the result of a transfer.

Motion: Mr. Jeff Groen Second: Mr. Tim Helton Vote: 6-0-1

Mr. Jeff DeYoung abstained.

BOARD MINUTES – SECOND PAGE
JUNE 18, 2018

Approved Melissa Pak as an Elementary Teacher at DES for the 2018-2019 school year, pending receipt of additional paperwork. She is filling a vacancy the result of a transfer.

Motion: Mrs. Jill Duttlinger Second: Mr. Jeff DeYoung Vote: 7-0

Approved Cassandra Shevock as Wheatfield Elementary School (WES) Special Education Teacher, effective for the 2018-2019 school year. She will be filling a vacancy due to a resignation.

Motion: Ms. Lana Olson Second: Mrs. Jill Duttlinger Vote: 7-0

Approved Amanda Wheeler as an Elementary Teacher at WES for the 2018-2019 school year. She has been a substitute teacher at KVSC and is filling a newly created position.

Motion: Mr. Jeff Groen Second: Mrs. Kristy Stowers Vote: 7-0

Approved Ryan Myers as Assistant Principal at KVHS, effective July 1, 2018, with 205 days per year at an annual salary of seventy-two thousand dollars (\$72,000). He has been a First Grade Teacher at DES and will be filling a vacancy due to a transfer.

Motion: Mr. Jeff DeYoung Second: Mrs. Jill Duttlinger Vote: 7-0

Approved the resignation of Ruth Ausema, KVIS Music Teacher, effective June 4, 2018.

Motion: Ms. Lana Olson Second: Mr. Tim Helton Vote: 7-0

Approved the resignation of Lindsey Blink, KVIS Mild Interventionist, effective June 4, 2018.

Motion: Mr. Jeff Groen Second: Mrs. Jill Duttlinger Vote: 7-0

Approved the resignation of Allison Strange, KVHS Guidance Counselor, effective June 11, 2018.

Motion: Mr. Jeff DeYoung Second: Mrs. Kristy Stowers Vote: 7-0

Approved Jim Wickstrom as a teacher for the KVHS 2018 Summer School program.

Motion: Mrs. Jill Duttlinger Second: Mr. Jeff Groen Vote: 7-0

Approved changing the resignation date for KVSC IT Secretary, Amanda Tillema, to June 30, 2018 (original date: July 20, 2018).

Motion: Ms. Lana Olson Second: Mr. Jeff DeYoung Vote: 7-0

Approved the termination of KVMS Sweeper, Jackie McCoy, effective May 21, 2018.

Motion: Mr. Jeff Groen Second: Mrs. Jill Duttlinger Vote: 7-0

Approved Mary Cardaras as KVHS Secretary for the 2018-2019 school year. Ms. Cardaras has subbed in the KVHS office during the past school year and is filling a vacancy due to a resignation.

Motion: Mr. Jeff Groen Second: Mr. Jeff DeYoung Vote: 7-0

Approved Jacqueline Kolp as KVIS Secretary-Treasurer for the 2018-2019 school year, pending receipt of additional paperwork. She is filling a vacancy the result of a retirement.

Motion: Mr. Tim Helton Second: Mrs. Kristy Stowers Vote: 7-0

BOARD MINUTES – THIRD PAGE
JUNE 18, 2018

Approved Ricardo Arzola as KVMS Special Education Aide, effective for the 2018-2019 school year. He is filling a vacancy due to a resignation.

Motion: Mr. Jeff Groen Second: Mr. Jeff DeYoung Vote: 7-0

Approved Kenneth Meyerchick as KVHS Athletic Custodian, effective for the 2018-2019 school year, pending receipt of additional paperwork. He is filling a vacancy due to a resignation.

Motion: Mr. Jeff Groen Second: Mr. Tim Helton Vote: 7-0

Approved the resignation of Elizabeth Thomason, KVMS Special Education Aide, effective June 1, 2018.

Motion: Ms. Lana Olson Second: Mr. Jeff Groen Vote: 7-0

Approved Christine Dennie as KVHS Special Education Aide, effective for the 2018-2019 school year, pending receipt of additional paperwork. She is filling a vacancy due to a resignation.

Motion: Mrs. Jill Duttlinger Second: Mr. Jeff Groen Vote: 7-0

Approved Shelley Ganzeveld as KVSC IT Secretary for the 2018-2019 school year, pending receipt of additional paperwork. She is filling a vacancy due to a resignation.

Motion: Mr. Jeff DeYoung Second: Mr. Jeff Groen Vote: 7-0

Approved the resignation of Melissa Potts, KVSC Bus Driver, effective June 1, 2018.

Motion: Ms. Lana Olson Second: Mrs. Kristy Stowers Vote: 7-0

Approved the verbal resignation of Amber Maginot, KVSC Bus Driver, effective June 1, 2018.

Motion: Mr. Jeff DeYoung Second: Mr. Jeff Groen Vote: 7-0

Approved a maternity leave for KVIS Fourth Grade Teacher, Brandie Burns, effective September 4 (approximately) thru November 5, 2018.

Motion: Ms. Lana Olson Second: Mrs. Jill Duttlinger Vote: 7-0

Approved a maternity leave for WES Second Grade Teacher, Kristen Jones, beginning August 13, 2018.

Motion: Mr. Jeff DeYoung Second: Mrs. Kristy Stowers Vote: 7-0

Approved Patricia Donnelly, Computer Technician, as DES Yearbook Sponsor for the 2017-2018 school year.

Motion: Ms. Lana Olson Second: Mr. Jeff Groen Vote: 7-0

Approved the resignation of Ryan Myers as Varsity Girls' Basketball Coach, effective June 30, 2018 or whenever a new coach is hired.

Motion: Mr. Jeff Groen Second: Ms. Lana Olson Vote: 7-0

BOARD MINUTES – FOURTH PAGE
JUNE 18, 2018

Approved the following coaching recommendations for the 2018-2019 school year:

Bethany Clark	Girls' Junior Varsity Soccer Coach
Julian Colon	Boys' Junior Varsity Soccer Coach
Madison DeYoung	Junior Varsity Volleyball Coach
Casey McClusky	Boys' Varsity Assistant Soccer Coach
Austin Atterbury	Volunteer Tennis Coach
Andrew LePard	Volunteer Varsity Boys' Basketball Assistant Coach

Motion: Mr. Tim Helton Second: Mrs. Jill Duttlinger Vote: 6-0-1
Mr. Jeff DeYoung abstained.

Approved the following coaching recommendations for the 2018-2019 and 2019-2020 school years:

Will Fortenberry	Varsity Boys' Soccer Coach
Steve Ganzeveld	Boys' Tennis Coach
	Girls' Tennis Coach

Motion: Mr. Jeff DeYoung Second: Mr. Jeff Groen Vote: 7-0

Approved the following KVIS extra-curricular assignments for the 2018-2019 school year:

Rhonda Toppen	Fifth Grade - Grade Level Chair
Kristen Verhoeve	Specials Grade Level Chair
Ashley Welch	Yearbook Sponsor

Motion: Ms. Lana Olson Second: Mrs. Kristy Stowers Vote: 7-0

First Preliminary Determination Hearing for Safe Entry Way, Activity Center, and Other Renovations

Conducted by School Attorney, Mr. Edward Dumas.

- Purpose of Hearing by Mr. Edward Dumas
- Need for Project – Dr. Case
Dr. Case explained the need for safe entry ways at KVHS and KVIS, renovations to the KVHS cafeteria, and the creation of an activity center.
- Overview – Jamie Lake, Architect
Mr. Lake discussed the architectural and building project overview.
- Financial Impact of Project – Curt Pletcher and Tyler Loeffelholz, Certified Public Accountants
Mr. Pletcher and Mr. Loeffelholz gave a summary of the financial aspects of the Project.

Mr. Brian Harker, asked for an explanation of the new security upgrades at school entrances, which was addressed by Dr. Case to the patron's satisfaction.

Mr. Dumas conducted an Additional Appropriation Hearing.

Approved to adopt Resolution #2018-12, Exhibit A – Additional Appropriation Resolution.

Motion: Mr. Jeff DeYoung Second: Mr. Jeff Groen Vote: 7-0

BOARD MINUTES – FIFTH PAGE
JUNE 18, 2018

Approved to adopt Resolution #2018-13, Exhibit B – Final Bond Resolution.
Motion: Mrs. Jill Duttlinger Second: Mr. Jeff Groen Vote: 7-0

Approved to adopt Resolution #2018-14, Exhibit C – Approving Post Issuance Compliance Procedures.
Motion: Mr. Jeff DeYoung Second: Mrs. Jill Duttlinger Vote: 7-0

Approved the renewal of individual surety bonds effective July 1, 2018 through June 30, 2019 for the following employees and amounts, and to pay the invoices for these bonds:”

Sheila J. DeYoung	\$ 20,000.00
Diana L. Hoffman	\$ 20,000.00
New KVIS Treasurer	\$ 20,000.00
Judith A. Urbano	\$ 20,000.00
Andrea Kelleher	\$ 20,000.00
Cherie S. Peters	\$ 10,000.00
Michelle L. Flick	\$100,000.00
Kendra D. Hesson	\$100,000.00
Carol L. Deardorff	\$250,000.00
Position Schedule Bond for 23 positions	\$119,000.00

Motion: Mr. Jeff Groen Second: Mr. Tim Helton Vote: 6-0-1
Mr. Jeff DeYoung abstained.

Approved Iran Floyd as a volunteer administrator for the 2018-2019 school year.
Motion: Mr. Jeff Groen Second: Ms. Lana Olson Vote: 7-0

Approved to accept the donation of thirty-five hundred dollars (\$3,500) from Georgia-Pacific Foundation, INC, to be used for the KVHS Family and Consumer Science (FACS) Program.
Motion: Mr. Jeff Groen Second: Mr. Tim Helton Vote: 7-0

Approved the 2018-2019 non-certified salary schedules, as attached. In addition, a one percent (1%) stipend based on the 2017-2018 regular hours, to be paid September 14, 2018.
Motion: Ms. Lana Olson Second: Mrs. Jill Duttlinger Vote: 7-0

Approved the KVHS Athletic Department’s working in conjunction with Final Forms, allowing parents and athletes to fill out athletic paperwork on-line.
Motion: Ms. Lana Olson Second: Mr. Tim Helton Vote: 7-0

Approved a three (3) year agreement with KVSC Athletic Department and DTF Enterprises LLC dba Deez EatZ as it relates to food and concession services as delineated per the attached agreement.
Motion: Mr. Jeff DeYoung Second: Mr. Jeff Groen Vote: 7-0

BOARD MINUTES – SIXTH PAGE
JUNE 18, 2018

Approved the 2018-2019 Lunch Program salary schedule, as attached.

Motion: Mrs. Jill Duttlinger Second: Mrs. Kristy Stowers Vote: 7-0

Approved the following Lunch Program meal prices for the 2018-2019 school year:

	Breakfast	Lunch
KVHS	\$1.45	\$2.65
KVMS	\$1.45	\$2.55
Elementary	\$1.40	\$2.45
Adults	\$1.90	\$3.50

Motion: Ms. Lana Olson Second: Mr. Jeff Groen Vote: 7-0

Approved the purchase of one hundred (100) desktop computers from 2ndGear at a price of three hundred twenty dollars (\$320.00) each. These computers will be used to replace older desktop computers currently being used in the Corporation. Total cost, including shipping, will be thirty-two thousand, six hundred seventy-five dollars (\$32,675.00).

Motion: Mrs. Jill Duttlinger Second: Ms. Lana Olson Vote: 7-0

Approved debt service payments to Huntington National Bank as follows:

KVMS Lease Rental Payment	\$3,116,378.60
WES Lease Rental Payment	\$ 93,500.00

Motion: Mr. Jeff DeYoung Second: Mr. Jeff Groen Vote: 7-0

Approved Internal Controls Standards, as attached.

Motion: Ms. Lana Olson Second: Mr. Tim Helton Vote: 7-0

Approved the quote from Larson Danielson Construction CO in the amount of eighty-nine thousand, one hundred eighty-four dollars (\$89,184) for renovation of the KVHS office area to secure the main entry and have all guests routed through the office before being given access to the school.

Motion: Mr. Jeff Groen Second: Mr. Tim Helton Vote: 7-0

Approved the quote from Larson Danielson Construction CO in the amount of fifty thousand, eight hundred thirty-five dollars (\$50,835) for renovation of the KVIS office area to secure the main entry and have all guests routed through the office before being given access to the school.

Motion: Mr. Jeff DeYoung Second: Mr. Jeff Groen Vote: 7-0

Approved to accept the proposed language change to the Easement Agreement with Casey's (see attachment) to number four (4) on page four (4), thus meeting the requirement of the Indiana Department of Environmental Management (IDEM).

Motion: Mr. Jeff DeYoung Second: Mrs. Jill Duttlinger Vote: 7-0

BOARD MINUTES – SEVENTH PAGE
JUNE 18, 2018

Approved the following Use of School Facilities

1. Kankakee Valley Pop Warner (KVPW) – Fundraiser: Mother and son flag football practice
KVIS – Grassy area near pond, north of building
5:45-7:45 PM, Friday, July 13, 2018
David Arroyo, sponsor.
2. KVPW – Fundraiser: Mother and son flag football game
KVMS – Football field
11:00 AM-3:00 PM, Saturday, July 14, 2018
David Arroyo, sponsor.
3. Valley Community Players – Performances
HS Complex – Auditorium
5-10:00 PM, Friday and Saturday, July 13 and 14, 2018
5-10:00 PM; Friday, Saturday, and Sunday; July 20-22, 2018
Jill Steiner, sponsor.
4. Lilley’s Men’s Basketball Team – Open gym basketball
KVIS – Gym
7-9:00 PM, Wednesdays, June 20-July 18, 2018
Brian Lilley, sponsor.
5. First Church of DeMotte – Upward Basketball
DES – Gym, cafeteria, and hallways off west entrance
8:00 AM-1:00 PM, Saturdays, October 20 and 27, 2018
5-7:00 PM, Friday, January 4, 2019
5-8:00 PM; Mondays, Tuesdays, Thursdays, and Fridays; January 7 thru March 8, 2019
6:30 AM-5:00 PM, Saturdays, January 12 thru March 9, 2019
Approval for all activities scheduled after February 1, 2019 will be pending receipt of additional insurance.
Zachary Fraley, sponsor.

Motion: Mr. Jeff DeYoung

Second: Mr. Jeff Groen

Vote: 7-0

Approved the following Professional Leave Requests

1. Greg Welch
Project Lead the Way Core Training
Terre Haute, IN
June 27-28, 2018.
2. Rhonda Yates and Chip Murray
School Transportation of Indiana (STAI) Conference
Fort Wayne, IN
June 17-20, 2018.

Motion: Mr. Jeff Groen

Second: Mrs. Jill Duttlinger

Vote: 7-0

BOARD MINUTES – EIGHTH PAGE
JUNE 18, 2018

Public Participation at Board Meetings

- Patrons must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name.
- Each statement will be limited to three (3) minutes in duration.
- All statements shall be directed to the presiding officer; no person may address or question Board members individually or speak about specific personnel.

Patrons

The following parents and students raised concerns over teacher expectations in regards to Board policy: Deidra Dezelich, Brian Harker, Kayla Harker, Olivia Misch, Jimmie Ruther, Lyndsey Sipe, Stephany Sipe, and Steve Sipe. Dr. Case thanked everyone who spoke and said the situation would be investigated and dealt with accordingly.

Adjournment: 7:58 PM

Motion: Mr. Jeff Groen

Second: Mr. Jeff DeYoung

Vote: 7-0

Public Work Session immediately followed the meeting.



Dr. Edward Habrowski
Board President



Mrs. Kristy Stowers
Secretary