

**KANKAKEE VALLEY SCHOOL CORPORATION
BOARD MINUTES
FEBRUARY 13, 2017**

Board President, Dr. Edward Habrowski, called the meeting to order at 7:00 PM with all members present except Mr. Jeff DeYoung.

Mr. Tim Helton read the Kankakee Valley School Corporation (KVSC) Mission Statement.

Approved the minutes of the regular meeting and executive session of January 23, 2017.

Motion: Mrs. Jill Duttlinger Second: Mr. Jeff Groen Vote: 6-0

Approved the Corporation Claims in the amount of \$7,777,056.95.

Motion: Ms. Lana Olson Second: Mr. Tim Helton Vote: 6-0

Approved the Cafeteria Claims in the amount of \$71,340.09.

Motion: Mr. Jeff Groen Second: Mr. Tim Helton Vote: 6-0

Superintendent Dr. Aaron Case presented a letter to the Board from the Indiana Department of Education (DOE) recognizing the Promising Practices of Kankakee Valley Intermediate School (KVIS) and its principal, Mr. John Shank, for their policy regarding safety on field trips. Dr. Habrowski asked Dr. Case to extend congratulations to Mr. Shank and KVIS from the School Board on this accomplishment.

Ms. Lana Olson presented the following Students of the Month for February 2017:

Business/Family and Consumer Science/Health Science	Ronald Graefen
Fine Arts	Emily Pearson
Foreign Language	Erica Santamaria
Language Arts	Vanessa Donovan
Mathematics	Kristy Kohlhagen
Physical Education/Health	Olivia Gonzalez
Science	Kaitlyn Morrison
Social Studies	Jarred Ooms
Technology	Brandon Orquiola

A second reading of NEOLA Bylaws and Policies #0100, 1520, 7540, 7540.01, and 7540.02 was conducted by Superintendent Case.

Approved a temporary contract for Mackenzie Misner as a Kindergarten Teacher at DeMotte Elementary School (DES), filling in for a maternity leave, effective April 3, 2017 (approximately) thru December 21, 2017. Ms. Misner is currently a substitute teacher.

Motion: Ms. Lana Olson Second: Mrs. Jill Duttlinger Vote: 6-0

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Approved Kimberly Young as a Special Education Aide at KVIS, filling a newly created position due to increased enrollment. She was previously employed as a Teacher's Aide at DES.

Motion: Mr. Jeff Groen Second: Mrs. Kristy Stowers Vote: 6-0

Approved to accept the resignation of Kankakee Valley High School (KVHS) Learning Lab Aide Deborah Norberg, effective February 3, 2017.

Motion: Mrs. Jill Duttlinger Second: Ms. Lana Olson Vote: 6-0

Approved Jessica Pace as KVHS Learning Lab Aide, filling a vacancy due to a resignation. She is currently employed as a substitute Special Education Aide.

Motion: Mr. Jeff Groen Second: Mr. Tim Helton Vote: 6-0

Approved to accept the retirement of Kimberly Mount, Corporation Deputy Treasurer, effective June 30, 2017.

Motion: Mr. Jeff Groen Second: Mrs. Jill Duttlinger Vote: 6-0

Approved Amy Lauderback as Day Matron at Kankakee Valley Middle School (KVMS), filling a vacancy due to a transfer. She is currently employed as a substitute Sweeper.

Motion: Ms. Lana Olson Second: Mrs. Jill Duttlinger Vote: 6-0

Approved to accept the retirement of Dawn Riley, Wheatfield Elementary School (WES) Food Service employee, effective February 1, 2017.

Motion: Mr. Jeff Groen Second: Mr. Tim Helton Vote: 6-0

Approved to accept the resignation of Rita Jones, KVHS Server, effective December 8, 2016.

Motion: Mr. Jeff Groen Second: Ms. Lana Olson Vote: 6-0

Approved Cheryl Brewer as Server at KVHS, filling a vacancy due to a resignation. She is currently employed as a substitute Cafeteria worker.

Motion: Mrs. Jill Duttlinger Second: Mr. Jeff Groen Vote: 6-0

Approved a maternity leave for Stephanie Holeman, KVIS Fourth grade teacher, effective April 2 (approximately) thru August 10, 2017.

Motion: Ms. Lana Olson Second: Mrs. Kristy Stowers Vote: 6-0

Approved a reduction in contract by two (2) days for Judy Roberts, KVHS Math Teacher, effective April 18 and 19, 2017.

Motion: Ms. Lana Olson Second: Mrs. Kristy Stowers Vote: 6-0

Approved the following coaching recommendations for the 2017-2018 school year:

Ron Stanton Varsity Girls' Golf Coach

Greg Welch Varsity Volleyball Coach

Motion: Mr. Jeff Groen Second: Mr. Tim Helton Vote: 6-0

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Approved the following coaching recommendations for the 2017-2018 and 2018-2019 school years:

Audrey Johnson	Varsity Girls' Soccer Coach
Lane Lewallen	Varsity Girls' Cross Country Coach
Tim Adams	Varsity Boys' Cross Country Coach
Steve Ganzeveld	Varsity Boys' Tennis Coach
Zach Prairie	Varsity Football Coach

Motion: Ms. Lana Olson Second: Mrs. Jill Duttlinger Vote: 6-0

Approved Mark Deardorff as KVHS Freshman Football Coach for the 2017-2018 school year.

Motion: Mrs. Jill Duttlinger Second: Mr. Tim Helton Vote: 6-0

Approved Milan Dezelich as KVMS volunteer Wrestling Coach for the 2016-2017 school year.

Motion: Mr. Tim Helton Second: Ms. Lana Olson Vote: 6-0

Approved Jacob Sheeny as a volunteer Assistant Baseball Coach for the 2016-2017 school year.

Motion: Mr. Jeff Groen Second: Mrs. Jill Duttlinger Vote: 6-0

Approved David Veldman as Girls' Assistant Track Coach for the 2016-2017 school year.

Motion: Mr. Jeff Groen Second: Ms. Lana Olson Vote: 6-0

Approved to accept the resignation of KVMS Assistant Swimming Coach, Christina Gulbrandsen, effective February 7, 2017.

Motion: Mrs. Jill Duttlinger Second: Mrs. Kristy Stowers Vote: 6-0

Approved Molly Waldier as KVMS Assistant Swimming Coach for the 2016-2017 school year.

Motion: Ms. Lana Olson Second: Mrs. Kristy Stowers Vote: 6-0

Approved the following individuals as volunteers for the DES Girls on the Run Club:

- Bethany Clark, Faculty sponsor
- Maria Fagen
- Tracy Day
- Jenna Summers

Motion: Ms. Lana Olson Second: Mrs. Jill Duttlinger Vote: 6-0

Approved Jennifer Fase as KVHS Family, Career, and Community Leaders of America (FCCLA) Co-sponsor for the remainder of the 2016-2017 school year. She will split the stipend 50/50 with the previously approved sponsor, Laurie Holcomb.

Motion: Mr. Jeff Groen Second: Mr. Tim Helton Vote: 6-0

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Approved applying for a VISA Business Credit Card account through DeMotte State Bank in the name of Kankakee Valley School Corporation. Furthermore, to approve three (3) VISA cards for the account, each with a credit limit of \$10,000.00 in the names of Dr. Aaron J. Case, Superintendent, Allisa R. Schnick, Assistant to the Superintendent, and Sheila J. DeYoung, KVHS Treasurer.

Motion: Mrs. Jill Duttlinger Second: Mr. Jeff Groen Vote: 6-0

Approved NEOLA Bylaws and Policies #0100, 1520, 1520.08, 1521, 1619, 1619.01, 1619.02, 1619.03, 2623, 3120.08, 3121, 3124, 3419, 3419.01, 3419.02, 3419.03, 3420, 4120.08, 4121, 4419, 4419.01, 4419.02, 4419.03, 4420, 5111, 5340.01, 5460, 5530, 5830, 6605, 6700, 7540, 7540.01, 7540.02, 8120, 8121, 8330, 8340, 8400, 8405, 8455, and 9700.

Motion: Mrs. Jill Duttlinger Second: Mr. Jeff Groen Vote: 6-0

Approved the proposed KVHS courses for the 2017-2018 school year:

Course	Term	Offered to
Geography and History of the World	full year	9-10 th grade
Introduction to Engineering Design	full year	9-12 th grade
Radio/TV II - Advanced	full year, two (2) hours, one (1) credit per semester	12 th grade
Introduction to Computer Science	full year	9-10 th grade

Motion: Mr. Jeff Groen Second: Mrs. Kristy Stowers Vote: 6-0

Approved the Insurance Committee’s recommendation that KVSC switch from our current third party administration carrier, Anthem, to UMR, who will also be providing the United Health Care Network. UMR has developed our new plans to be consistent with what we had with our previous carrier. In doing so, it is further recommended that the premium each insured employee pays be reduced by \$100 per month and the single plan monetary difference be placed in the insurance reserve account.

Motion: Mr. Jeff Groen Second: Mr. Tim Helton Vote: 6-0

Approved a settlement on the Gibson-Lewis claims for \$17,900.00 and a full written release of liability given by Gibson-Lewis to KVSC.

Motion: Mr. Jeff Groen Second: Mr. Tim Helton Vote: 6-0

Approved a one (1) year agreement with KVSC Athletic Department and DTF Enterprises LLCdba Deez EatZ as it relates to food and concession services as delineated per the attached agreement.

Motion: Mrs. Jill Duttlinger Second: Ms. Lana Olson Vote: 6-0

Approved the cancellation of outstanding checks written prior to December 31, 2014, totaling \$2731.29 (lists attached), pursuant to Indiana Code 5-11-10.5 (attached).

Motion: Mrs. Jill Duttlinger Second: Ms. Lana Olson Vote: 6-0

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Approved Resolution #2017-2, authorizing the KVSC Treasurer to issue payments prior to Board approval during the months of March, June, and December 2017.

Motion: Ms. Lana Olson Second: Mrs. Kristy Stowers Vote: 6-0

Approved the attached list of donations, with amounts payable to the KVHS Athletic Department.

Mr. Jeff Groen Second: Mrs. Kristy Stowers Vote: 6-0

Approved pay application #17 (attached) to JJ White, INC, in the amount of \$89,904.82, plus any and all accrued interest in their escrow account to close out their contract for the Wheatfield Elementary Project. In order to close out the contract, \$89,904.82 plus the accrued interest will be released from the JJ White, INC, escrow account at Huntington National Bank to JJ White, INC, and the remaining \$52,146.47 will be released from that account to KVSC to be deposited into the Capital Projects Fund. These transactions will also cause the escrow account held by JJ White, INC, at Huntington National Bank to be closed out as well.

Motion: Mr. Jeff Groen Second: Mrs. Kristy Stowers Vote: 6-0

Approved to grant permission at this time to advertise for bids for the upcoming 2017-2018 school year. The bids will include all supplies for Food Services' operations.

Motion: Ms. Lana Olson Second: Mrs. Kristy Stowers Vote: 6-0

Approved the purchase of ten (10) security cameras to replace ten (10) defective cameras. The purchase price would be \$14,868.00, quoted from PCM-G. The cameras are over five (5) years old and the manufacturer does not support the model any longer.

Motion: Mr. Jeff Groen Second: Mrs. Jill Duttlinger Vote: 6-0

Approved awarding the Network Infrastructure Upgrade contract to ITSavvy with a bid of \$118,877.76. This project is contingent upon KVSC receiving the necessary Erate funding. The anticipated Corporation cost after the Erate discount would be \$35,663.33.

Motion: Mr. Jeff Groen Second: Ms. Lana Olson Vote: 6-0

Approved the following Use of School Facilities Requests

1. DeMotte Cub Scout Pack 3157 – Blue and Gold Banquet
KVMS – Cafeteria
12-6:00 PM, Sunday, February 26, 2017
Michelle Cannon, sponsor.
2. Valley Community Players – Tryouts and practice for summer theatre show
KVHS – Auditorium
Tryouts - 6:30-9:30 PM, Tuesday and Wednesday, May 30-31, 2017
Rehearsals – 6:30-9:30 PM, Mondays, Tuesdays, and Thursdays, June 5 thru July 20, 2017
Jill Steiner, sponsor.

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Approved the following Use of School Facilities Requests (CONT)

3. Valley Community Players – Young actors’ intensive summer workshop
KVHS – Auditorium
3-5:30 PM, Tuesdays and Thursdays, June 20 thru 29, 2017
Jill Steiner, sponsor.
4. Valley Community Players – Performance for Children’s Theatre Workshop
KVHS – Auditorium
5-9:00 PM, Friday, June 23, 2017
Jill Steiner, sponsor.
5. Valley Community Players – Performance for Summer Theatre Show
KVHS – Auditorium
4-10:00 PM, Friday and Saturday, July 14 and 15, 2017
4-10:00 PM, Friday, Saturday, and Sunday, July 21 thru 23, 2017
Jill Steiner, sponsor.

Motion: Mr. Tim Helton

Second: Ms. Lana Olson

Vote: 6-0

Approved the following Professional Leave Requests

1. Meghan Stalbaum and Kelly Stokes
Focus on Inclusion Conference
Indianapolis, IN
February 21-22, 2017.
2. Doug Greenlee and John Gray
Indiana Interscholastic Athletic Administrators Association (IIAAA) State Conference
Indianapolis, IN
March 18-21, 2017.
3. Michael Cornwell
Safety Workshop
Fort Wayne, IN
April 11-12, 2017.
4. Bill Ridley and Guy Skrobul
Indiana School Safety Specialists Academy
Indianapolis, IN
May 15-16, 2017.
5. Rhonda Yates and Chip Murray
School Transportation Association of Indiana Annual Conference
Fort Wayne, IN
June 19-21, 2017.

Motion: Mr. Jeff Groen

Second: Mrs. Kristy Stowers

Vote: 6-0

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Public Participation at Board Meetings

- Patrons must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name.
- Each statement will be limited to three (3) minutes in duration.
- All statements shall be directed to the presiding officer; no person may address or question Board members individually or speak about specific personnel.

Adjournment: 7:26 PM

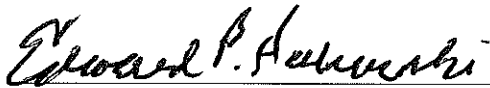
Motion: Ms. Lana Olson

Second: Mr. Jeff Groen

Vote: 6-0

Public Work Session immediately followed the meeting.

Executive Session began following the Public Work Session at 7:31 PM and ended at 8:22 PM.



Dr. Edward Habrowski
Board President



Mrs. Kristy Stowers
Secretary