

**KANKAKEE VALLEY SCHOOL CORPORATION
BOARD MINUTES
JANUARY 22, 2018**

Board President, Dr. Edward Habrowski, called the meeting to order at 7:00 PM with all members present.

Mr. Tim Helton read the Kankakee Valley School Corporation (KVSC) Mission Statement.

Assistant Superintendent, Mrs. Allisa Schnick, gave a visual presentation and detailed explanation of the progress achieved over the past eighteen (18) months on curriculum throughout the school corporation. She stated that the process began with teachers defining Power Standards, creating curriculum maps, discovering unit topics, and designing units for each subject/course. Mrs. Schnick concluded her presentation by demonstrating the new curriculum website.

Kankakee Valley High School (KVHS) administrators presented information regarding Naviance, Team Building, and the Work Ethic Certification program. Mrs. Melissa Richie, Guidance Counselor, gave a detailed explanation of how the Naviance program works and helps students research courses offered at KVHS, career information, colleges, and available scholarships. She went on to introduce future additions to Naviance. Assistant Principal, Mr. Guy Skrobul, provided information concerning Freshman Academy, Freshman Mentors, and team building. To conclude, Principal Michael Spagna explained the Work Ethic Certification program that was implemented this year for seniors, in connection with the Center of Workforce Innovations.

Approved to suspend the School Board Meeting and convene the Board of Finance.

Motion: Mr. Jeff DeYoung Second: Mr. Jeff Groen Vote: 7-0

Approved to nominate Dr. Edward Habrowski as President and Mrs. Kristy Stowers as Secretary to the 2018 Board of Finance.

Motion: Mr. Jeff Groen Second: Ms. Lana Olson Vote: 7-0

Approved to close the nominations for the 2018 Board of Finance Officers.

Motion: Mrs. Jill Duttlinger Second: Ms. Lana Olson Vote: 7-0

Approved to elect Dr. Edward Habrowski as President and Mrs. Kristy Stowers as Secretary to the 2018 Board of Finance.

Motion: Mr. Jeff DeYoung Second: Mr. Jeff Groen Vote: 7-0

The Investment Income Policy (per Kankakee Valley School Corporation Bylaws and Policies #6144 – Investment Income) was reviewed by the Board.

Approved the 2017 investment report as submitted by the KVSC Treasurer.

Motion: Mr. Jeff Groen Second: Mrs. Kristy Stowers Vote: 7-0

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Approved to designate the depositories for KVSC as:

DeMotte State Bank
First Merchants Bank/Lafayette Bank and Trust
The Huntington National Bank
PNC Bank, NA
TrustIndiana – State Investment Pool
BMO Harris Bank

Motion: Mr. Jeff DeYoung Second: Mrs. Jill Duttlinger Vote: 7-0

Approved to adjourn the Board of Finance and reconvene the School Board Meeting.

Motion: Mr. Jeff Groen Second: Mr. Tim Helton Vote: 7-0

Approved the minutes of the executive session and regular meeting of January 8, 2018.

Motion: Ms. Lana Olson Second: Mrs. Jill Duttlinger Vote: 7-0

Approved the Corporation Claims in the amount of \$519,664.17.

Motion: Mr. Jeff DeYoung Second: Mr. Jeff Groen Vote: 7-0

Approved Cafeteria Claims in the amount of \$19,364.37.

Motion: Ms. Lana Olson Second: Mr. Tim Helton Vote: 7-0

Approved Donna Drescher as a Part-time Instructional Aide at DeMotte Elementary School (DES), effective January 23, 2018. She is filling a vacancy the result of a resignation and was previously a substitute teacher.

Motion: Mr. Jeff Groen Second: Mrs. Kristy Stowers Vote: 7-0

Approved Theresa O'Rourke as temporary Secretary at KVHS, effective January 23, 2018 thru the end of the 2017-2018 school year. She is filling a vacancy the result of a resignation and was previously a substitute teacher.

Motion: Mr. Jeff DeYoung Second: Mrs. Kristy Stowers Vote: 7-0

Approved a maternity leave for Courtney Wilcox, Kankakee Valley Middle School (KVMS) Art Teacher, effective March 12 thru the end of the 2017-2018 school year.

Motion: Ms. Lana Olson Second: Mrs. Jill Duttlinger Vote: 7-0

Approved a reduction in contract by one and one-half (1.5) days for Allison Strange, KVHS Guidance Counselor, effective February 9 and 12, 2018.

Motion: Ms. Lana Olson Second: Mr. Tim Helton Vote: 7-0

Approved Julie Walstra for the KVHS Audio Visual extra-curricular position for the 2017-2018 school year.

Motion: Mr. Jeff DeYoung Second: Mr. Jeff Groen Vote: 7-0

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Approved to accept the resignation of Varsity Volleyball Coach, Greg Welch, effective January 23, 2018.

Motion: Ms. Lana Olson Second: Mrs. Jill Duttlinger Vote: 6-0-1
Abstained: Mr. Jeff DeYoung

Approved Steve Ganzeveld as Varsity Girls' Tennis Coach for the 2017-2018 school year.

Motion: Mr. Jeff DeYoung Second: Mr. Jeff Groen Vote: 7-0

Approved Emily Myers as Varsity Girls' Golf Coach for the 2018-2019 school year.

Motion: Ms. Lana Olson Second: Mrs. Kristy Stowers Vote: 7-0

Approved to accept the 2018-2019 Symetra re-insurance renewal, UMR administration renewal, and broker fee structure for our medical and dental self-insurance.

Motion: Ms. Lana Olson Second: Mrs. Kristy Stowers Vote: 7-0

Mr. Dan Fagen fielded questions from the Board members, and gave information regarding the transition from Anthem to UMR over the past year.

Approved receipting the Local Income Tax distribution to the Rainy Day Fund.

Motion: Mr. Jeff DeYoung Second: Mr. Jeff Groen Vote: 7-0

Approved Resolution #2018-2, authorizing the KVSC Treasurer to issue payments prior to Board approval during the months of March, June, and December 2018.

Motion: Ms. Lana Olson Second: Mrs. Jill Duttlinger Vote: 7-0

Approved renewing the annual contract with Moolenaar Professional Lawn Care, INC, in the amount of \$7050.00.

Motion: Mr. Jeff DeYoung Second: Mrs. Jill Duttlinger Vote: 7-0

Approved the annual contract for snow removal with A & L, INC. Their services will be on a 'need be' basis—only in the event that the KVSC Maintenance Department cannot keep up with the snow removal. The contract term will be January 1 thru May 1, 2018. See attached price schedule.

Motion: Mrs. Jill Duttlinger Second: Ms. Lana Olson Vote: 7-0

Approved the continued utilization of Edward Dumas and his affiliates at Hodges and Davis, PC, as the KVSC attorney. Mr. Dumas will be billed on an as-needed basis.

Motion: Ms. Lana Olson Second: Mr. Jeff DeYoung Vote: 7-0

Approved Resolution #2018-3, to form a working relationship with EMCOR Group, INC, to work on the solar field as a Guaranteed Energy Savings Project.

Motion: Mr. Tim Helton Second: Mr. Jeff Groen Vote: 7-0

Superintendent Dr. Aaron Case congratulated the Academic Team for capturing first place on January 20 at the KV-hosted Academic Decathlon, thus qualifying for State competition.

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Approved the following Field Trip Requests

1. KVHS Business Professionals of America (BPA)
Indianapolis, IN – BPA State Leadership Conference
March 11-13, 2018
Traci Blanco, sponsor.
2. KVHS Academic Decathlon Team
West Lafayette, IN
February 9-10, 2018
Robert Heid, sponsor.

Motion: Mr. Jeff Groen Second: Mrs. Jill Duttlinger Vote: 7-0

Approved the following Use of School Facilities

- Kankakee Valley Pop Warner (KVPW) – Cheer practice
- Wheatfield Elementary School (WES) – Gym
- 5:30-7:30 PM; Mondays; January 29; February 5, 12, and 26, 2018
- Sara Lotz, sponsor.

Motion: Mrs. Jill Duttlinger Second: Mr. Jeff DeYoung Vote: 7-0

Approved the following Professional Leave Requests

1. Ashley Shell and Staci Beckrich
Focus on Inclusion 2018
Indianapolis, IN
January 31-February 2, 2018.
2. Traci Blanco and Jeff Martin
BPA State Leadership Conference
Indianapolis, IN
March 11-13, 2018.
3. William Ridley, Michael Cornwell, Guy Skrobul, and Jeff Moolenaar
Indiana School Safety Specialist Academy Advanced Training
Indianapolis, IN
May 14-15, 2018.

Motion: Ms. Lana Olson Second: Mr. Jeff Groen Vote: 7-0

Transfers

1. KVMS Special Education Aide, Melissa McCall, transferring within the building from 28.5 to 32.5 hour position, due to a transfer.
2. Substitute custodian, Mike Sytsma, to Part-time KVHS Sweeper, due to a transfer.

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Public Participation at Board Meetings

- Patrons must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name.
- Each statement will be limited to three (3) minutes in duration.
- All statements shall be directed to the presiding officer; no person may address or question Board members individually or speak about specific personnel.

DeMotte resident Kari West expressed her concerns regarding the swim club. She stated that although the concept is positive, she does not favor the one that is currently using the KVSC facilities, suggesting it should be a parent/community-based organization, rather than an outside agency. Ms. West credits the swim club her daughter has participated in since 2009 with aiding in her achievement of two (2) KVHS school records.

Adjournment: 8:01 PM

Motion: Mr. Jeff Groen

Second: Mrs. Jill Duttlinger

Vote: 7-0

Public Work Session immediately followed the meeting.



Dr. Edward Habrowski
Board President



Mrs. Kristy Stowers
Secretary