

**KANKAKEE VALLEY SCHOOL CORPORATION  
BOARD MINUTES  
JANUARY 14, 2019**

Board President, Dr. Edward Habrowski, called the meeting to order at 7:02 PM with all members present except Mr. Jeff Groen.

Mrs. Jill Duttlinger read the Kankakee Valley School Corporation (KVSC) Mission Statement.

The following retained school Board Members were sworn in by Kendra Hesson, KVSC Deputy Treasurer: **Mr. Jeff DeYoung - At-large #1 Seat, Mr. Jeff Groen - Keener Township, and Mrs. Kristy Stowers – Wheatfield Township.**

**Approved to appoint Mrs. Allisa Schnick, Assistant Superintendent, as temporary chairperson for election of President of the Board.**

Motion: Ms. Lana Olson                      Second: Mr. Jeff DeYoung                      Vote: 6-0

**Accepted nominations for President of the Board.**

Mrs. Jill Duttlinger by Mr. Tim Helton

**Approved nominations for President of the Board be closed.**

Motion: Ms. Lana Olson                      Second: Mrs. Kristy Stowers                      Vote: 6-0

**Approved Mrs. Jill Duttlinger as President of the Board.**

Motion: Ms. Lana Olson                      Second: Mrs. Kristy Stowers                      Vote: 6-0

**Accepted nominations for Vice President of the Board, conducted by the newly elected President.**

Mrs. Kristy Stowers by Mrs. Jill Duttlinger

**Approved nominations for Vice President of the Board be closed.**

Motion: Ms. Lana Olson                      Second: Mr. Tim Helton                      Vote: 6-0

**Approved Mrs. Kristy Stowers as Vice President of the Board.**

Motion: Mr. Tim Helton                      Second: Ms. Lana Olson                      Vote: 6-0

**Accepted nominations for Secretary of the Board, conducted by the newly elected President.**

Dr. Edward Habrowski by Ms. Lana Olson

**Approved nominations for Secretary of the Board be closed.**

Motion: Mr. Jeff DeYoung                      Second: Mr. Tim Helton                      Vote: 6-0

**Approved Dr. Edward Habrowski as Secretary of the Board.**

Motion: Jeff DeYoung                      Second: Ms. Lana Olson                      Vote: 6-0

**Accepted nominations for Assistant Secretary of the Board, conducted by the newly elected President.**

Ms. Lana Olson by Mr. Tim Helton

**Approved nominations for Assistant Secretary of the Board be closed.**

Motion: Dr. Edward Habrowski                      Second: Mr. Tim Helton                      Vote: 6-0

**Approved Ms. Lana Olson as Assistant Secretary of the Board.**

Motion: Mr. Jeff DeYoung                      Second: Mrs. Kristy Stowers                      Vote: 6-0

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Approved the minutes of the regular meeting of December 17, 2018.

Motion: Mr. Jeff DeYoung                      Second: Ms. Lana Olson                      Vote: 6-0

Approved the Corporation Claims in the amount of \$4,905,724.47.

Motion: Dr. Edward Habrowski              Second: Mr. Tim Helton                      Vote: 6-0

Approved the Cafeteria Claims in the amount of \$79,183.42.

Motion: Mr. Jeff DeYoung                      Second: Ms. Lana Olson                      Vote: 6-0

Mrs. Allisa Schnick shared the news that Kankakee Valley High School (KVHS) Senior, Maggie Hufnagel, was awarded the Lilly Endowment Scholarship which allows her free tuition and board to any Indiana school and nine hundred dollars (\$900.00) each year for books and expenses. Maggie plans to attend Purdue University for business. Congratulations, Maggie!

Wheatfield Elementary School (WES) made a donation of two thousand, two hundred twenty-nine (2229) food items and four hundred twenty dollars (\$420) to the Sorrowful Mother Church Food Pantry in December. They set a goal of two thousand (2000) items and three hundred fifty dollars (\$350) to be used for milk sponsorship. They far exceeded their goal and set the record for the largest food donation the Pantry has ever received. This was the result of a month of Grinch-themed activities, with an emphasis on giving back to the community. Well done, WES!

Approved to accept the resignation of William Fortenberry, KVHS Social Studies Teacher, effective January 6, 2019.

Motion: Mr. Jeff DeYoung                      Second: Dr. Edward Habrowski                      Vote: 6-0

Approved Patricia Price on a temporary contract for the position KVHS Social Studies Teacher, effective January 7, 2019. She previously was a substitute teacher for KVSC and will be filling a vacancy the result of a resignation.

Motion: Dr. Edward Habrowski              Second: Ms. Lana Olson                      Vote: 6-0

Approved Katherine Bunce as Elementary Secretary at DeMotte Elementary School (DES), effective January 7, 2019. She is currently a substitute teacher and will be filling a vacancy the result of a transfer.

Motion: Mr. Jeff DeYoung                      Second: Mrs. Kristy Stowers                      Vote: 6-0

Approved to accept the resignation of Marie Tokarz, Kankakee Valley Middle School (KVMS) Special Needs Aide, effective January 8, 2019.

Motion: Ms. Lana Olson                      Second: Mr. Tim Helton                      Vote: 6-0

Approved Suzanne Herrmann as part-time Elementary Special Education Aide at DES, effective January 8, 2019. She is currently a substitute teacher and will be filling a new position created due to an increase in enrollment.

Motion: Mr. Jeff DeYoung                      Second: Mrs. Kristy Stowers                      Vote: 6-0

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Approved Shawn Lane as KVHS National Honor Society Sponsor for the 2018-2019 school year.  
Motion: Ms. Lana Olson                      Second: Dr. Edward Habrowski                      Vote: 6-0

Approved Richard Gann as KVMS Volunteer Seventh Grade Girls' Basketball Coach for the 2018-2019 school year, pending receipt of additional paperwork.  
Motion: Mr. Jeff DeYoung                      Second: Ms. Lana Olson                      Vote: 6-0

Approved Julie Walstra as KVHS Audio/Visual Sponsor for the 2018-2019 school year.  
Motion: Ms. Lana Olson                      Second: Mr. Jeff DeYoung                      Vote: 6-0

Approved the following coaching recommendations for the 2018-2019 school year:

**Barb Curnow    Head Girls' Swimming Coach**  
Tom Niemiec    Volunteer Assistant Softball Coach

Motion: Mr. Tim Helton                      Second: Mrs. Kristy Stowers                      Vote: 6-0

Approved to accept the resignation of Erica Plotner, KVHS Dance Team Coach, effective December 31, 2018.

Motion: Ms. Lana Olson                      Second: Mrs. Kristy Stowers                      Vote: 6-0

Approved Samantha Puskac as KVHS Dance Team Coach for the remainder of the 2018-2019 school year, effective January 15, 2019.

Motion: Mr. Jeff DeYoung                      Second: Mrs. Kristy Stowers                      Vote: 6-0

Approved to adopt the Internal Revenue Service (IRS) standard mileage rate of fifty-eight cents (\$.58) per mile, effective January 1, 2019, as required by the current Collective Bargaining Agreement, Page 17 – Section 4: Travel Allowance, 'The current IRS rate (January each year) per mile is the rate allowed for mileage.'

Motion: Dr. Edward Habrowski                      Second: Mrs. Kristy Stowers                      Vote: 6-0

Approved to appoint Carol Deardorff as Corporation Treasurer for the calendar year 2019.

Motion: Mr. Jeff DeYoung                      Second: Dr. Edward Habrowski                      Vote: 6-0

Approved to appoint Kendra Hesson as Corporation Deputy Treasurer for the calendar year 2019.

Motion: Ms. Lana Olson                      Second: Mr. Tim Helton                      Vote: 6-0

Approved the early graduation (one (1) semester), December 2018, for KVHS student, Nicole Meyer.

Motion: Dr. Edward Habrowski                      Second: Mr. Jeff DeYoung                      Vote: 6-0

Approved to accept the following donations on behalf of WES:

**Wheatfield Grain Company    \$300.00**  
T-Mart                      \$618.00

Motion: Ms. Lana Olson                      Second: Mrs. Kristy Stowers                      Vote: 6-0

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Approved the proposed KVHS courses for the 2019-2020 school year:

<u>Course</u>	<u>Term</u>	<u>Offered to</u>	<u>Pre-requisite</u>	<u>Credits</u>
AP 2-D Art and Design and AP 3-D Art and Design	Full year	11 <sup>th</sup> -12 <sup>th</sup> grade	Two (2) semesters in an art medium and teacher approval	Two (2)
Digital Applications and Responsibility	Full year	9 <sup>th</sup> -12 <sup>th</sup> grade	None	Two (2)
Advanced Life Science: Plants and Soils	Full year	11 <sup>th</sup> -12 <sup>th</sup> grade	None	Two (2)

Motion: Dr. Edward Habrowski      Second: Mrs. Kristy Stowers      Vote: 6-0

Approved receipting the Local Income Tax distribution to the Rainy Day Fund.

Motion: Ms. Lana Olson      Second: Mr. Jeff DeYoung      Vote: 6-0

Approved the purchase of a Flexscan FS300-325-Plus OTDR fiber optic cable tester plus adapters and accessories, for a total cost of nine thousand, two hundred dollars (\$9200.00) from Mercommbe, INC.

Motion: Mr. Jeff DeYoung      Second: Dr. Edward Habrowski      Vote: 6-0

Approved the Conflict of Interest form for Board Member, Jeff DeYoung, as required by Indiana Code, to be filed at Jasper County Clerk's office.

Motion: Ms. Lana Olson      Second: Dr. Edward Habrowski      Vote: 5-0-1  
 Mr. Jeff DeYoung abstained.

Approved DeYoung's Dirt Works to clean out the east/west ditch row that adjoins the KVHS south property line, at a cost of four thousand dollars (\$4000.00). Three quotes were requested, one was received.

Motion: Dr. Edward Habrowski      Second: Ms. Lana Olson      Vote: 5-0-1  
 Mr. Jeff DeYoung abstained.

Approved Aaron's Lawn Care for the 2019 outsource mowing contract based on being the lowest quote received.

Motion: Ms. Lana Olson      Second: Dr. Edward Habrowski      Vote: 5-1  
 Mr. Jeff DeYoung opposed.

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Approved Resolution #2019-1, allowing the following sums be increased, reduced, and set apart within the existing 2018 General Fund, Capital Projects Fund, and Transportation Fund budgeted appropriations.

<b>Fund</b>	<b>Total increase</b>	<b>Total decrease</b>
General	\$808,188.38	\$808,188.38
Capital Projects	52,521.01	52,521.01
Transportation	20,530.40	20,530.40

Motion: Mr. Jeff DeYoung                      Second: Mr. Tim Helton                      Vote: 6-0

Approved Resolution #2019-2, authorizing the KVSC Treasurer a one (1)-time transfer of funds from the cash balance of the Education Fund to the cash balance of the Operations Fund.

Motion: Ms. Lana Olson                      Second: Mrs. Kristy Stowers                      Vote: 6-0

Approved Resolution #2019-3, authorizing the KVSC Treasurer to transfer amounts from the Education Fund to the Operations Fund.

Motion: Dr. Edward Habrowski                      Second: Ms. Lana Olson                      Vote: 6-0

Approved Resolution #2019-4 and its contents.

Motion: Mr. Tim Helton                      Second: Mr. Jeff DeYoung                      Vote: 6-0

Approved the following Use of School Facilities:

1. AAU Boys' Fifth and Sixth Grade Basketball – Practice  
 KVMS – Auxiliary gym  
 6-8:00 PM; Wednesdays and Fridays; January 16 thru March 15, 2019  
 Jon Kooistra, sponsor.
2. AAU Boys' Eighth Grade Basketball – Practice  
 HS Complex – Auxiliary gym  
 5:30-7:30 PM; Tuesdays and Thursdays; January 31 thru March 14, 2019  
 Ryan Armstrong, sponsor.

Motion: Mr. Jeff DeYoung                      Second: Dr. Edward Habrowski                      Vote: 6-0

Approved the following Professional Leave Requests:

1. Lisa Faletto  
 Indiana Music Educators' State Conference  
 Fort Wayne, IN  
 January 18, 2019.
2. Christina Gulbrandsen and Erica Plotner  
 National Science Teachers Association (NSTA) Conference  
 St. Louis, MO  
 April 11-12, 2019.

Motion: Ms. Lana Olson                      Second: Dr. Edward Habrowski                      Vote: 6-0

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Communications

Jasper County Public Library (JCPL) Community Connection–January 2019

Public Participation at Board Meetings


- Patrons must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name.
- Each statement will be limited to three (3) minutes in duration.
- All statements shall be directed to the presiding officer; no person may address or question Board members individually or speak about specific personnel.

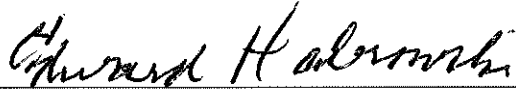
Adjournment: 7:23 PM

Motion: Dr. Edward Habrowski

Second: Mr. Tim Helton

Vote: 6-0

  
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Mrs. Jill Duttlinger  
Board President

  
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Dr. Edward Habrowski  
Secretary