

**KANKAKEE VALLEY SCHOOL CORPORATION
BOARD MINUTES
JANUARY 13, 2020**

Board President, Mrs. Jill Duttlinger, called the meeting to order at 7:00 PM with all members present.

Mrs. Kristy Stowers read the Kankakee Valley School Corporation (KVSC) Mission Statement.

Approved to appoint Mr. Don Street, Superintendent, as temporary chairperson for election of President of the Board.

Motion: Dr. Edward Habrowski Second: Mrs. Kristy Stowers Vote: 7-0

Accepted nominations for President of the Board.

Mrs. Jill Duttlinger by Mrs. Kristy Stowers

Approved nominations for President of the Board be closed.

Motion: Ms. Lana Olson Second: Mr. Jeff DeYoung Vote: 7-0

Approved Mrs. Jill Duttlinger as President of the Board.

Motion: Dr. Edward Habrowski Second: Mrs. Kristy Stowers Vote: 7-0

Accepted nominations for Vice President of the Board, conducted by the newly elected President.

Mrs. Kristy Stowers by Ms. Lana Olson

Approved nominations for Vice President of the Board be closed.

Motion: Mr. Jeff DeYoung Second: Dr. Edward Habrowski Vote: 7-0

Approved Mrs. Kristy Stowers as Vice President of the Board.

Motion: Ms. Lana Olson Second: Mr. Jeff Groen Vote: 7-0

Accepted nominations for Secretary of the Board, conducted by the newly elected President.

Dr. Edward Habrowski by Mr. Tim Helton

Approved nominations for Secretary of the Board be closed.

Motion: Ms. Lana Olson Second: Mrs. Kristy Stowers Vote: 7-0

Approved Dr. Edward Habrowski as Secretary of the Board.

Motion: Ms. Lana Olson Second: Mr. Jeff DeYoung Vote: 7-0

Accepted nominations for Assistant Secretary of the Board, conducted by the newly elected President.

Ms. Lana Olson by Mrs. Kristy Stowers

Approved nominations for Assistant Secretary of the Board be closed.

Motion: Mr. Tim Helton Second: Dr. Edward Habrowski Vote: 7-0

Approved Ms. Lana Olson as Assistant Secretary of the Board.

Motion: Dr. Edward Habrowski Second: Mrs. Kristy Stowers Vote: 7-0

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Public Participation at Board Meetings

- Patrons must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name.
- Each statement will be limited to three (3) minutes in duration.
- All statements shall be directed to the presiding officer; no person may address or question Board members individually or speak about specific personnel.

Approved the minutes of the executive sessions and regular meeting of December 16, 2019.
 Motion: Mr. Jeff DeYoung Second: Ms. Lana Olson Vote: 7-0

Approved the Corporation Claims in the amount of \$5,725,614.08 and the Cafeteria Claims in the amount of \$79,888.22.
 Motion: Mr. Jeff Groen Second: Mrs. Kristy Stowers Vote: 7-0

A second reading of NEOLA Bylaws, Policies, Administrative Guidelines, and Forms was presented by Mr. Street:

Bylaws	Policies			Administrative Guidelines		Forms	
0100	1520	6220	8310	1619	8400	5111 F2	5610 F9
0151.1	1520.08	6230	8400	2221	8420	5111 F3	6520 F1
	3120.08	6520	8405	3419	8462	5111 F5	8120 F1
	4120.08	7300	8420	4419	8600B	5610 F2	8120 F3
	5111	7440.03	8455	5111.01		5610 F3	8310 F1
	5111.01	7530.02	8462	5460		5610 F4	8310 F2
	5223	7540	8500	5610		5610 F5	8310 F3
	5335	7540.02	8600	6145		5610 F6	8420 F1
	5600	7540.04		7440.03		5610 F7	8600 F1
	5610	8120		7540.04		5610 F8	

Approved the following retirement:
 1. KVSC Maintenance worker, Steve Taylor, effective February 28, 2020.
 Motion: Mr. Jeff DeYoung Second: Mrs. Kristy Stowers Vote: 7-0

Approved the following resignations:
 1. Kankakee Valley Intermediate School (KVIS) Baker, Karen Prpa, effective December 29, 2019.
 2. DeMotte Elementary School (DES) Server, Kristie Leach, effective December 26, 2019.
 Motion: Ms. Lana Olson Second: Mr. Jeff Groen Vote: 7-0

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Approved the following leaves:

1. A maternity leave extension for DES Third Grade Teacher, Madison DeYoung. The original back-to-work date of February 18 has been changed to March 16, 2020.
2. A reduction in contract for Kankakee Valley High School (KVHS) English teacher, John Spinks, effective January 21-23, 2020.

Motion: Dr. Edward Habrowski Second: Mr. Tim Helton Vote: 6-0-1
 Mr. Jeff DeYoung abstained.

Approved the following certified recommendations:

1. Dian Simpson as a Special Education Teacher who will divide her time between Wheatfield Elementary School (WES) and area non-public schools, effective January 6, 2020. Ms. Simpson will be filling a newly created position which was previously approved by the Board on October 28, 2019.
2. An extension for Judith McKean as a long-term substitute in the position of DES Third Grade Teacher, originally effective November 5, 2019 through February 18, 2020 but now extended until March 16, 2020. Ms. McKean is currently filling this position.

Motion: Mr. Jeff Groen Second: Ms. Lana Olson Vote: 7-0

Approved the following classified recommendations:

1. Brooke Marinellie as DES Playground Aide, effective January 14, 2020. Ms. Marinellie is filling a vacancy the result of a resignation and is currently subbing in this position.
2. Christina Roberts as DES five and one-half hour (5.5) cook, effective January 14, 2020. Ms. Roberts is filling a vacancy the result of a transfer and is currently subbing in this position.

Motion: Dr. Edward Habrowski Second: Mr. Jeff Groen Vote: 7-0

Approved NEOLA Bylaws, Policies, Administrative Guidelines, and Forms (see attachment for content description):

Bylaws	Policies			Administrative Guidelines		Forms	
0100	1520	6220	8310	1619	8400	5111 F2	5610 F9
0151.1	1520.08	6230	8400	2221	8420	5111 F3	6520 F1
	3120.08	6520	8405	3419	8462	5111 F5	8120 F1
	4120.08	7300	8420	4419	8600B	5610 F2	8120 F3
	5111	7440.03	8455	5111.01		5610 F3	8310 F1
	5111.01	7530.02	8462	5460		5610 F4	8310 F2
	5223	7540	8500	5610		5610 F5	8310 F3
	5335	7540.02	8600	6145		5610 F6	8420 F1
	5600	7540.04		7440.03		5610 F7	8600 F1
	5610	8120		7540.04		5610 F8	

Motion: Dr. Edward Habrowski Second: Ms. Lana Olson Vote: 7-0

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Approved to adopt the Internal Revenue Service (IRS) standard mileage rate of fifty-seven and one-half cents (\$.575) per mile, effective January 1, 2020, as required by the current Collective Bargaining Agreement, Page 17 – Section 4: Travel Allowance, ‘The current IRS rate (January each year) per mile is the rate allowed for mileage.’

Motion: Mr. Jeff DeYoung Second: Mrs. Kristy Stowers Vote: 7-0

Approved to appoint Carol Deardorff as Corporation Treasurer for the calendar year 2020.

Motion: Mr. Jeff Groen Second: Mrs. Kristy Stowers Vote: 7-0

Approved to appoint Stephany Wangen as Corporation Deputy Treasurer for the calendar year 2020.

Motion: Dr. Edward Habrowski Second: Mr. Jeff Groen Vote: 7-0

Approved the following individuals as Music Specialists for the 2020 calendar year:

Kenneth Steidle
 Stephen Sholey

Motion: Ms. Lana Olson Second: Mr. Jeff DeYoung Vote: 7-0

Approved to consent to the assignment of a ground lease with Wabash Valley Energy Marketing and Farm Credit Leasing Services Corporation.

Motion: Mr. Jeff Groen Second: Ms. Lana Olson Vote: 7-0

Approved to create and implement a before school childcare program for KVSC students in grades kindergarten through five (5).

Motion: Dr. Edward Habrowski Second: Mrs. Kristy Stowers Vote: 7-0

Approved to accept the donation of an aluminum lift gate from NSEW Construction and Engineering, INC, for use by the KVSC Maintenance Department.

Motion: Mr. Jeff DeYoung Second: Mrs. Kristy Stowers Vote: 7-0

Approved declaring the warmer at WES as junk since it can no longer be repaired for operations and is unusable.

Motion: Ms. Lana Olson Second: Mr. Jeff DeYoung Vote: 7-0

Approved Resolution #2020-1, allowing the following sums be increased, reduced, and set apart within the existing 2019 Education Fund, Operations Fund, and Rainy Day Fund budgeted appropriations:

Fund	Total increase	Total decrease
Education Fund	\$ 643,475.33	\$ 643,475.33
Operations Fund	1,276,607.96	1,276,607.96
Rainy Day Fund	800,000.00	800,000.00

Motion: Ms. Lana Olson Second: Dr. Edward Habrowski Vote: 7-0

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Approved the following Professional Leaves:

1. Paige Mitton and Rachel Ceglarek
Designing Instruction to Support All Learners
Indianapolis, IN
February 27, 2020.
2. Laurie Holcomb and Jennifer Fase
FCCLA State Leadership Conference
Muncie, IN
March 5-7, 2020.
3. Traci Blanco and Christine Dixon
State Leadership Conference for BPA
Indianapolis, IN
March 8-10, 2020.
4. Lindsey Preston
Advanced Placement Summer Institute in Art and Design
Bowling Green, KY
June 22-26, 2020.

Motion: Dr. Edward Habrowski

Second: Mr. Jeff Groen

Vote: 7-0

Transfers

- a. KVHS Sweeper, Valerie De Kock, increasing her daily hours from seven and one-half (7.5) to eight (8.0). She will be picking up this extra time the result of a retirement and this change will not affect any of the benefits she currently receives.
- b. DES Main Entrée Cook, Heather Cope, increasing her daily hours from five and one-half (5.5) to seven (7). This request is the result of an increase in the number of student meals being served at the school.

Communications

1. JCPL Community Connection–January/February 2020

Adjournment: 7:11 PM


Motion: Mr. Jeff DeYoung

Second: Mr. Tim Helton

Vote: 7-0

Board of Finance followed the public meeting, beginning at 7:15 PM and ending at 7:33 PM.

Executive Session followed the Board of Finance, beginning at 7:40 PM and ending at 8:33 PM.


Mrs. Jill Duttlinger
Board President


Dr. Edward Habrowski
Secretary