

**KANKAKEE VALLEY SCHOOL CORPORATION  
BOARD MINUTES  
JUNE 20, 2016**

Board President Mr. John M. Jungels III called the meeting to order at 7:00 PM with all members present except Mr. Jeff Groen and Dr. Edward Habrowski.

Mrs. Barbara Peregrine read the Kankakee Valley School Corporation (KVSC) Mission Statement.

Approved the minutes of the regular meeting of May 23, 2016.

Motion: Mr. Jeff DeYoung                      Second: Mrs. Kristy Stowers                      Vote: 5-0

Approved the Corporation Claims in the amount of \$1,573,033.10.

Motion: Mrs. Barbara Peregrine                      Second: Mrs. Jill Duttlinger                      Vote: 5-0

Approved Cafeteria Claims in the amount of \$45,703.26.

Motion: Mr. Jeff DeYoung                      Second: Mrs. Jill Duttlinger                      Vote: 5-0

Approved to accept the retirement of Georgia McKim, sixth grade Reading teacher at Kankakee Valley Middle School (KVMS), effective at the end of the 2015-2016 school year.

Motion: Mrs. Barbara Peregrine                      Second: Mrs. Kristy Stowers                      Vote: 5-0

Approved to accept the resignation of John Bryant, KVMS Special Education teacher, effective June 3, 2016.

Motion: Mrs. Jill Duttlinger                      Second: Mrs. Kristy Stowers                      Vote: 5-0

Approved to accept the resignation of Alysha Morrone, KVMS seventh grade Language Arts teacher, effective June 6, 2016.

Motion: Mrs. Barbara Peregrine                      Second: Mr. Jeff DeYoung                      Vote: 5-0

Approved to accept the retirement of Robert Heid, KVSC Software/Database Coordinator, effective June 30, 2016.

Motion: Mr. Jeff DeYoung                      Second: Mrs. Barbara Peregrine                      Vote: 5-0

Approved Stacey (Heerema) Walther as a third grade teacher at Wheatfield Elementary School (WES), effective for the 2016-2017 school year. She will be filling a vacancy the result of a resignation. Mrs. Walther was a long-term substitute teacher at Kankakee Valley Intermediate School (KVIS) during the 2016 spring semester.

Motion: Mrs. Barbara Peregrine                      Second: Mrs. Jill Duttlinger                      Vote: 5-0

Approved Kristen Jones as a second grade teacher at WES, effective for the 2016-2017 school year, pending receipt of additional paperwork. She will be filling a vacancy the result of a transfer.

Motion: Mrs. Jill Duttlinger                      Second: Mr. Jeff DeYoung                      Vote: 5-0

BOARD MINUTES – SECOND PAGE  
JUNE 20, 2016

Approved Shelby Riley as a Special Education teacher at WES, effective for the 2016-2017 school year, pending receipt of additional paperwork. She is filling a newly created position.

Motion: Mrs. Barbara Peregrine      Second: Mrs. Kristy Stowers      Vote: 5-0

Approved Angela Musch as a third grade teacher at DeMotte Elementary School (DES), effective for the 2016-2017 school year. She will be filling a vacancy the result of a retirement.

Motion: Mr. Jeff DeYoung      Second: Mrs. Barbara Peregrine      Vote: 5-0

Approved Chase Estep as a fourth grade teacher at KVIS, effective for the 2016-2017 school year. He will be filling a vacancy the result of a resignation. Mr. Estep filled a maternity leave at the same building during the 2015-2016 school year.

Motion: Mrs. Jill Duttlinger      Second: Mrs. Kristy Stowers      Vote: 5-0

Approved Michael Weesner as a sixth grade Social Studies teacher at KVMS, effective for the 2016-2017 school year. He will be filling a vacancy the result of a resignation. Mr. Weesner subbed in this same position for second semester of the 2015-2016 school year.

Motion: Mrs. Barbara Peregrine      Second: Mrs. Jill Duttlinger      Vote: 5-0

Approved Christine Dixon as a CTE/Business teacher at Kankakee Valley High School (KVHS), effective for the 2016-2017 school year, pending receipt of additional paperwork. She will be filling a vacancy the result of a resignation.

Motion: Mr. Jeff DeYoung      Second: Mrs. Barbara Peregrine      Vote: 5-0

Approved Ronald Berg as a Math teacher at KVHS, effective for the 2016-2017 school year. He will be filling a newly created position. Mr. Berg has been a substitute teacher for the school corporation.

Motion: Mrs. Barbara Peregrine      Second: Mr. Jeff DeYoung      Vote: 5-0

Approved Kaitlyn Faust as a Science teacher at KVHS, effective for the 2016-2017 school year, pending receipt of additional paperwork. She will be filling a vacancy the result of a retirement.

Motion: Mrs. Jill Duttlinger      Second: Mrs. Kristy Stowers      Vote: 5-0

Pulled Motion 5a14.

Approved Ellyn Hindle as a German teacher at KVHS, effective for the 2016-2017 school year. She will be filling a vacancy the result of a retirement.

Motion: Mrs. Jill Duttlinger      Second: Mrs. Barbara Peregrine      Vote: 5-0

Approved to accept the resignation of Deborah Thackerson, DES Recess aide, effective May 26, 2016.

Motion: Mr. Jeff DeYoung      Second: Mrs. Kristy Stowers      Vote: 5-0

Approved to accept the resignation of Debbie Halaburt, DES Treasurer/Assistant Secretary, effective at the end of the 2015-2016 school year.

Motion: Mrs. Jill Duttlinger      Second: Mrs. Kristy Stowers      Vote: 5-0

BOARD MINUTES – THIRD PAGE  
JUNE 20, 2016

Approved to accept the resignation of Roberta Broach, KVMS Special Education aide, effective April 27, 2016.

Motion: Mr. Jeff DeYoung                      Second: Mrs. Barbara Peregrine                      Vote: 5-0

Approved to accept the retirement of Jody Huhn, KVMS Special Education aide, effective at the end of the 2015-2016 school year.

Motion: Mrs. Jill Duttlinger                      Second: Mr. Jeff DeYoung                      Vote: 5-0

Approved to accept the resignation of Rachel Mathley, KVHS Special Education aide, effective at the end of the 2015-2016 school year.

Motion: Mrs. Barbara Peregrine                      Second: Mrs. Kristy Stowers                      Vote: 5-0

Approved to accept the retirement of Diana Boersma, KVHS Learning Lab aide, effective June 1, 2016.

Motion: Mr. Jeff DeYoung                      Second: Mrs. Jill Duttlinger                      Vote: 5-0

Approved to accept the resignation of Tammy Struble, KVHS Eight-hour sweeper, effective May 26, 2016.

Motion: Mr. Jeff DeYoung                      Second: Mrs. Jill Duttlinger                      Vote: 5-0

Approved to accept the resignation of Dan Donohoe, KVSC Athletic custodian, effective June 2, 2016.

Motion: Mrs. Barbara Peregrine                      Second: Mrs. Kristy Stowers                      Vote: 5-0

Approved to accept the retirement of Sally Pigg, KVSC Bus driver, effective June 2, 2016.

Motion: Mr. Jeff DeYoung                      Second: Mrs. Barbara Peregrine                      Vote: 5-0

Approved Annette Biedron as a Recess aide at DES, effective for the 2016-2017 school year. She will be filling a vacancy the result of a retirement. Mrs. Biedron worked as a sub Recess aide at DES during the 2015-2016 school year.

Motion: Mrs. Jill Duttlinger                      Second: Mrs. Kristy Stowers                      Vote: 5-0

Approved Rita Elliott as a Special Education aide at KVHS, effective for the 2016-2017 school year. She will be filling a vacancy the result of a resignation. Mrs. Elliott has filled in for this position as a long-term substitute.

Motion: Mr. Jeff DeYoung                      Second: Mrs. Barbara Peregrine                      Vote: 5-0

Approved Annalie Cisar as a summer technology helper for 10 (ten) weeks, 37.5 hours per week, at a rate of \$8.00 per hour.

Motion: Mrs. Barbara Peregrine                      Second: Mrs. Jill Duttlinger                      Vote: 5-0

Approved a maternity leave for Courtney Wilcox, KVMS sixth grade Visual Arts teacher, tentatively September 6 thru November 28, 2016.

Motion: Mrs. Barbara Peregrine                      Second: Mrs. Jill Duttlinger                      Vote: 5-0

BOARD MINUTES – FOURTH PAGE  
JUNE 20, 2016

Approved a maternity leave for Lindsey Blink, KVIS Special Education teacher, tentatively September 5 thru December 12, 2016.

Motion: Mr. Jeff DeYoung                      Second: Mrs. Kristy Stowers                      Vote: 5-0

Approved a maternity leave for Hannah Morrow, KVHS Special Education teacher, August 11 thru October 10, 2016.

Motion: Mrs. Jill Duttlinger                      Second: Mr. Jeff DeYoung                      Vote: 5-0

Approved the following DES staff recommendations for the 2016-2017 school year:

Dawn Koontz	Kindergarten – Grade Level Chair
Susan Phillips	First Grade – Grade Level Chair
Sara Anderson	Second Grade – Grade Level Chair
Barb Oney	Third Grade – Grade Level Chair
Heather Killion	Specials Grade Level Chair
	Choral Director

Motion: Mrs. Barbara Peregrine                      Second: Mr. Jeff DeYoung                      Vote: 5-0

Approved the following KVIS staff recommendations for the 2016-2017 school year:

Rhonda Toppen	Fifth Grade – Grade Level Chair
Kristen Verhoeve	Specials Grade Level Chair
Ruth Ausema	Choral Director
	Handbell Director
Ashley Welch	Yearbook

Motion: Mrs. Jill Duttlinger                      Second: Mrs. Kristy Stowers                      Vote: 5-0

Approved Alex Berdine as the Eighth Grade Boys' Football Coach for the 2016-2017 school year.

Motion: Mr. Jeff DeYoung                      Second: Mrs. Kristy Stowers                      Vote: 5-0

Approved the following KVMS coaching recommendations for the 2016-2017 school year:

Terri Norwine	Eighth Grade Girls' Volleyball Coach
Angie DeFries	Seventh Grade Girls' Volleyball Coach
Danielle Defries	Boys' Track Coach
David Myers	Eighth Grade Girls' Basketball Coach
Page Walczak	Sixth Grade Girls' Basketball/Intramural Coach <i>will split salaries 50/50 with Alison Walther</i>
Alison Walther	Sixth Grade Girls' Basketball/Intramural Coach <i>will split salaries 50/50 with Page Walczak</i>

Motion: Mrs. Barbara Peregrine                      Second: Mrs. Kristy Stowers                      Vote: 5-0

BOARD MINUTES – FIFTH PAGE  
JUNE 20, 2016

Approved the following KVHS recommendations for the 2016-2017 school year:

Donna Zuchowski	Ticket Manager
Norm Hemphill	Volunteer Football Coach
Lew Rhinehart	JV Boys' Basketball Coach
Tim Adams	Head Boys' Track Coach
Lane Lewallen	Head Girls' Track Coach
Brian Flynn	Head Softball Coach

Motion: Mr. Jeff DeYoung                      Second: Mrs. Jill Duttlinger                      Vote: 4-0-1  
Mrs. Barbara Peregrine abstained.

Approved the quote from Thomas' Floor and Wall Covering for carpeting at the DES flagpole and music entrances at a cost of \$2949.60.

Motion: Mr. Jeff DeYoung                      Second: Mrs. Jill Duttlinger                      Vote: 5-0

Approved the bid from Town and Country Construction to complete the drop off/parking project at DES for the price of \$156,351.00.

Motion: Mrs. Barbara Peregrine                      Second: Mr. Jeff DeYoung                      Vote: 5-0

Approved to accept the quote from Vanadco Signs for a marquee sign at DES and WES at a cost of \$60,725.00.

Motion: Mrs. Jill Duttlinger                      Second: Mrs. Kristy Stowers                      Vote: 5-0

Approved to accept the quote from Town and Country Construction for crack filling the parking lots at WES and DES at a cost of \$8580.00.

Motion: Mr. Jeff DeYoung                      Second: Mrs. Barbara Peregrine                      Vote: 5-0

Approved to accept the quote from DeMotte Decorative Stone for playground mulch at WES, DES, and KVIS for the price of \$8700.00.

Motion: Mrs. Jill Duttlinger                      Second: Mrs. Barbara Peregrine                      Vote: 5-0

Approved to accept the quote from DeMotte Carpet for rooms listed (see attached) at the cost of \$21,268.75.

Motion: Mr. Jeff DeYoung                      Second: Mrs. Jill Duttlinger                      Vote: 5-0

Approved to accept the quote from Town and Country Construction to expand the IT parking at KVHS for the price of \$19,300.00.

Motion: Mrs. Jill Duttlinger                      Second: Mr. Jeff DeYoung                      Vote: 5-0

Approved to accept the quote from Fritts Custom Finishing to paint three (3) rooms at KVHS (see attached) at a cost of \$2512.80.

Motion: Mr. Jeff DeYoung                      Second: Mrs. Barbara Peregrine                      Vote: 5-0

BOARD MINUTES – SIXTH PAGE  
JUNE 20, 2016

Approved to accept the quote from Henn and Sons Construction for the Corporation office conference room remodel at a price of \$19,869.90.

Motion: Mrs. Barbara Peregrine      Second: Mrs. Jill Duttlinger      Vote: 5-0

Approved to accept the quote from BR Bleachers for the 2016 bleacher inspection at a cost of \$1105.00.

Motion: Mrs. Barbara Peregrine      Second: Mrs. Kristy Stowers      Vote: 5-0

Approved declaring the listed items (see attached) as junk and unserviceable for KVSC purposes, removed from the list of fixed assets, and sold at a public sale.

Motion: Mrs. Jill Duttlinger      Second: Mr. Jeff DeYoung      Vote: 5-0

Approved changing from the Indian Trails Cooperative to the Southlake Career Cooperative, beginning July 1, 2017.

Motion: Mrs. Barbara Peregrine      Second: Mrs. Jill Duttlinger      Vote: 5-0

Approved the Memo of Understanding with Porter-Starke Services in providing a social worker for KVMS.

Motion: Mr. Jeff DeYoung      Second: Mrs. Kristy Stowers      Vote: 5-0

Approved the contracted services by Robert Heid to provide consulting services per the attached agreement.

Motion: Mrs. Barbara Peregrine      Second: Mrs. Kristy Stowers      Vote: 5-0

Approved purchasing up to 15 used Promethean boards, at a cost of \$600.00 per board, from Oscar Winski e-Recycling in Lafayette, IN. The number of boards is subject to availability.

Motion: Mrs. Jill Duttlinger      Second: Mrs. Kristy Stowers      Vote: 5-0

Approved entering into a three (3)-year agreement with SchoolPointe for website design and hosting services. The initial startup cost for this service will be \$7100.00, with an annual renewal of \$4125.00. The total cost for the three (3) years would be \$15,350.00.

Motion: Mr. Jeff DeYoung      Second: Mrs. Jill Duttlinger      Vote: 5-0

Approved the contract with Ricoh USA, INC for lease of one (1) Ricoh MP 2554SP copier, to be installed at the auxiliary Corporation office at a cost of \$83.95 per month for 60 months, and to authorize Carol Deardorff to sign the contract on behalf of KVSC.

Motion: Mrs. Barbara Peregrine      Second: Mrs. Kristy Stowers      Vote: 5-0

BOARD MINUTES – SEVENTH PAGE  
JUNE 20, 2016

Approved Resolution 2016-5, stating that the Administration shall make recommendations to the Board in compliance with the State Board of Accounts' approved minimum level of Internal Controls set forth; and shall further develop a program or procedure for training all applicable employees and Board members concerning the Internal Control standards established by the Board.

Motion: Mrs. Jill Duttlinger                      Second: Mrs. Barbara Peregrine                      Vote: 5-0

Approved Resolution 2016-6, stating that the Board has determined to make the following transfers to the Rainy Day Fund as per IC 36-1-8-5.1 from unused and unencumbered funds:

Capital Projects Fund      \$141,500.00  
Transportation Fund      \$140,000.00

Motion: Mr. Jeff DeYoung                      Second: Mrs. Barbara Peregrine                      Vote: 5-0

Approved the following Food Service Vendors for the 2016-2017 school year:

Performance/Fox River  
Gordon Food Services  
Commercial Food Systems  
North Star Dairy Rich  
Alpha Baking CO, INC  
Clover Crest Dairy

Motion: Mrs. Jill Duttlinger                      Second: Mrs. Barbara Peregrine                      Vote: 5-0

Approved debt service payments to The Huntington National Bank as follows:

KVMS Lease Rental Payment      \$2,951,396.06  
WES Lease Rental Payment      \$94,000.00

Motion: Mr. Jeff DeYoung                      Second: Mrs. Jill Duttlinger                      Vote: 5-0

Approved the renewal of individual surety bonds effective July 1, 2016 through June 30, 2017 for the following employees and amounts:

Cherie Peters      \$10,000.00  
Kimberly Mount      \$100,000.00  
Carol Deardorff      \$250,000.00

Motion: Mrs. Barbara Peregrine                      Second: Mrs. Kristy Stowers                      Vote: 5-0

BOARD MINUTES – EIGHTH PAGE  
JUNE 20, 2016

Approved the following individuals as KVSC music staff and summer instructors for the 2016-2017 season:

Laura Smeltzer  
Amanda Boersma  
Kirsten Burden  
Marla Hedden  
Allison Wright  
Christopher Haddad  
Jay Lowry

Kyle Liedtke, pending receipt of additional paperwork  
Kyle Govert, pending receipt of additional paperwork  
Stephen Sholey, pending receipt of additional paperwork  
Rick Thacker

Motion: Mrs. Barbara Peregrine      Second: Mrs. Kristy Stowers      Vote: 5-0

Approved the creation of the Director of CTE and Special Programs (see attached).

Motion: Mrs. Jill Duttlinger      Second: Mr. Jeff DeYoung      Vote: 5-0

Approved Michelle Meadows as the Director of CTE and Special Programs, and the agreement with Southlake Tech per amendments with changes: principal = administrator; life and LTD insurance added; billing to Southlake on quarterly basis instead of monthly (see attached).

Motion: Mr. Jeff DeYoung      Second: Mrs. Barbara Peregrine      Vote: 5-0

Approved the following Field Trips

1. KVHS Yearbook  
Grand Valley State University - Allendale, MI  
June 27-30, 2016  
Rochelle Deulley, sponsor.
2. KVHS FFA  
2016 North American Envirothon  
Trent University - Peterborough, Ontario  
July 23-29, 2016  
Steve Inman, sponsor.

Motion: Mrs. Jill Duttlinger      Second: Mrs. Kristy Stowers      Vote: 5-0

Approved the following Use of School Facilities

1. Post 440 Legion Baseball – American Legion baseball games  
HS Complex – Baseball field without lights  
11:00 AM, Saturday, June 25, 2016  
4:30 PM, Wednesday, June 29, 2019  
12:00 PM, Sunday, July 27  
Michael Lyons, sponsor.



BOARD MINUTES – NINTH PAGE  
JUNE 20, 2016

Approved the following Use of School Facilities (CONT)

2. Men's Morning Basketball

DES – Gym

6-7:00 AM, Mondays, Wednesdays, and Fridays, August 15 thru November 20, 2016

Kevin DeFries, sponsor.

Motion: Mr. Jeff DeYoung

Second: Mrs. Kristy Stowers

Vote: 5-0

Approved the following Professional Leave Requests

1. Robert Heid

National PowerSchool Users Event

Las Vegas, NV

July 18-21, 2016.

2. Sally Molenaar, Chelsey Dunleavy, Samantha Bushman, Jessica Bolen, and Amber Woolever  
Get Your Teach On: Best Practices to Engage and Inspire Students and Teachers

Nashville, TN

January 16-17, 2017.

Motion: Mrs. Barbara Peregrine

Second: Mrs. Kristy Stowers

Vote: 5-0

Transfers

1. WES second grade teacher Sharon Marich to first grade teaching position at DES.
2. DES Computer aide Diana Hoffman to DES Treasurer/Assistant Secretary.
3. KVMS Alternative School aide Toni Caggiano to sixth grade Special Education aide.
4. KVMS Special Education aide Lana Gawronski to KVMS Alternative School aide.
5. KVMS Math teacher Angela Buck from seventh grade to eighth grade.

Communications

1. 2016 Second Quarter Safety Report
2. Jasper County Public Library Community Connection – July 2016

Patrons

Paul Norwine suggested the Board consider classroom experience when hiring new administrators.  
Kristen Jones thanked the Board for hiring her.

Lori Loughmiller said she represented a group of KVMS teachers in support of the current building administration, and asked that there be communication with the teaching staff.

Georgia McKim and Kim Bakondi expressed their appreciation for the opportunity to teach at KVSC for many years.

Mr. Jungels congratulated the softball team for their success this season.

Adjournment: 7:28 PM

Motion: Mr. Jeff DeYoung

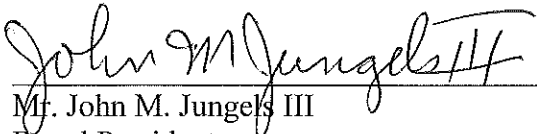
Second: Mrs. Kristy Stowers

Vote: 5-0

BOARD MINUTES – TENTH PAGE  
JUNE 20, 2016

Public Work Session immediately after the meeting.

Executive Session was postponed until July 11, 2016.

  
\_\_\_\_\_  
Mr. John M. Jungels III  
Board President

  
\_\_\_\_\_  
Mrs. Kristy Stowers  
Secretary